

## **Terms and Conditions for Applying Yan Chai Tetraplegic Fund**

1. Applicant must be a resident of Hong Kong. If an applicant is aged below 18, parent or legal guardian should act on his behalf to sign the application form.
2. Completed application form, together with copies of the following documents of the applicant and his family member(s) should be submitted:
  - Hong Kong Identity Card, Birth Certificate (for those aged below 11) or identity document;
  - Financial documents of the past 6 months, including employer's statement, proof of income, pay-records, wage slips, tax statements, bank passbooks, bank statements, time deposit receipts and shares;
  - Proofs of accommodation, including tenancy agreement, rent receipt, demand note for rates, proof of property ownership;
  - Medical certificate/recommendation issued by medical officer of public hospital. Unless good reasons are given, medical certificate/recommendation issued by non-government doctor or therapist would not be considered;
  - Quotation(s) should be submitted for the applicant who apply for medical/rehabilitation appliance;
  - For the applicant or his family member(s) who are on comprehensive social security assistance or disability allowance, related documents should be produced;
  - Others relevant documents as required by Yan Chai Hospital.
3. Application will be processed only if the application form have been duly completed and accompanied by all the necessary documentary proofs.
4. If deemed necessary, Yan Chai Hospital may collect the applicant and his family member's personal data for the purpose of processing the application. During the course of vetting, or in compliance with government legislation, under confidentiality, Yan Chai Hospital will hold, use, transfer or disclose the data to governmental or non-governmental organizations relating to the functioning of the Fund.
5. Please feel free to provide any other information, which you believe would be of assistance in this application, such as letter of referee.
6. In the situation where an applicant becomes unqualified to apply for other funds or to claim insurance compensation as a result of applying for the captioned Fund, Yan Chai Hospital shall not be held responsible whatsoever.
7. Yan Chai Hospital reserves the right to decline any application deemed inappropriate.
8. Yan Chai Hospital may take legal action or report to the police in case of the applicant providing wilful misrepresentation and inaccurate information.
9. Yan Chai Hospital shall not be held responsible for any negligence, mistakes, defaults or omissions made as a result of processing the application.
10. Successful applicants may be invited to attend the fund-raising events for the purpose of promoting the Fund.
11. Yan Chai Hospital reserves the rights to amend and interpret the terms and conditions of the Fund.